



Application for
Non Local Primary School Enrolment

Please read the information for parents/carers on the back of this form.

Student Information

Family name _____ Date of Birth _____

Given Names _____ Male [] Female []

Address _____ Home Phone _____

_____ Mobile _____

Parent/Carer's Name _____

Relationship _____

Current School _____ Current Year _____

Non-Local School Placement Request

School applied for _____

Year _____ Proposed date of enrolment _____

Reasons for Application _____

(Attach any further information that you feel may be relevant)

I have also applied for the following non-local school _____
and at my local school _____

Parent/Carer's Signature _____ Date _____

SCHOOL USE ONLY

Place available Yes [] No []

Parents/Carers advised on _____

Notes _____

Non-Local Primary School Placement Information for Parents/Carers

Please read the following information carefully before completing the form.

Parents/Carers may apply for non-local enrolment of their child in addition to their designated local school. A separate application form is required for each school.

Non-local enrolment applications are considered when the school can accommodate the child. In determining whether the school can accommodate a child the selection panel considers the following criteria.

Criteria for non-local enrolments in order of priority is as follows:

1. Siblings already enrolled at the school
2. Medical reasons and student wellbeing
3. Safety and supervision of the student before and after school
4. Compassionate circumstances
5. Proximity and access to the school
6. Structure and organisation of the school

The number of students a school may enrol in limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children.

Parents/Carers can appeal against decisions regarding non-local placement by writing to the Principal.

Please return to:

Oakhill Drive Public School

1-5 Oakhill Drive

CASTLE HILL NSW 2154

E-mail: oakhilldr-p.school@det.nsw.edu.au