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| **P&C Agenda** | **Oakhill Drive Public School** | | | |
| Date: Monday 11th September 2023 | | Next meeting: 9th October 2023 | | |
| Type of meeting | P&C Monthly Meeting – Lib Lab | | | |
| Facilitator | John Richards – President | | | |
| Minute taker | Dina Hayes - Secretary | | | |
| Attendees |  | | | |
| Apologies |  | | | |
| Acceptance of previous minutes/financials | Accepted: |  | Seconded: |  |
| Report on Health and Safety Issues |  |  | | |

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| **Outstanding Actions Review** | **Time:** | | **Speaker:** | |
| Action Items / Progress | Responsible | Original | | Expected/  Outcome |
| Volunteering video | Principal | Mar 2023 | | Work in progress |
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| **Presidents Report** | **Time: 5 min** | **Speaker: JR/DH** |

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| Acknowledgement of Country.  OSHC:   * School disco – requirements for students from the Y attending * Purchase of non-slip mats for the top of the hall steps |

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| **Principal’s Report** | **Time: 20 min** | **Speaker: BP** |
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| **Treasurer’s Report** | **Time: 10 min** | **Speaker: TF** |
| * Current financial position * Current budgeted items * Annual account preparation * New accounting system | | |

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| **Band Report** | **Time: 10 min** | **Speaker: FF** |
| * Comp season 2023 * School Performances / Doughnut week * Instruments * Instruments storage renovation project | | |

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| **Canteen Report** | **Time: 2 min** | **Speaker: DH** |
| * Lunch orders * Menu items * Price increases * Repairs and maintenance | | |

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| **Community Events** | **Time: 10 min** | **Speaker: KH** |
| * Father’s Day stall * K-6 Disco * Trivia Night | | |

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| **Uniform Shop** | **Time: 5 min** | **Speaker: DH** |
| * Point of Sale system * Stocktake * Year 6 shirts for 2024 | | |

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| **General / New Business/Correspondence In** | | |  |
| Items | Responsible |  | |
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