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| **P&C Agenda** | **Oakhill Drive Public School** | | | |
| Date: Monday 13th November 2023 | | Next meeting: 11th December 2023 | | |
| Type of meeting | P&C Monthly Meeting – Lib Lab | | | |
| Facilitator | John Richards – President | | | |
| Minute taker | Dina Hayes - Secretary | | | |
| Attendees |  | | | |
| Apologies |  | | | |
| Acceptance of previous minutes/financials | Accepted: |  | Seconded: |  |
| Report on Health and Safety Issues |  |  | | |

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| **Outstanding Actions Review** | **Time:** | | **Speaker:** | |
| Action Items / Progress | Responsible | Original | | Expected/  Outcome |
| Transfer Band HQ asset to the Department | Principal/  Treasurer | August 2023 | |  |
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| **Presidents Report** | **Time: 20 min** | **Speaker: JR/DH/KM** |

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| President:   * Acknowledgement of Country   Secretary:   * Volunteering video * Last meeting for 2023 and AGM * Call for nominations for P&C office bearers for 2024   OSHC:   * Infinity Warriors Basketball free lessons for Y children * The Y approved shade sails * Application for Community building partnerships grant * Resurfacing of the outdoor area * Letter of invitation to Castle Hill MP to visit the school/the Y * Vacation Care Summer * Changed days/hours in mid/late December * Kindy Orientation * Y biggest afternoon tea – May 2024 |

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| **Principal’s Report** | **Time: 20 min** | **Speaker: BP** |
| * Motion to allocate $50,000 of P&C funds to the cost of the Lower Oval rectification | | |

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| **Treasurer’s Report** | **Time: 10 min** | **Speaker: TF** |
| * Year End financials/audit review * New accounting system migration * Subcommittee reports | | |

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| **Band Report** | **Time: 10 min** | **Speaker: AM** |
| * Concerts and Events in Term 4 * Junior Band recruitment 2024 * Availability of school rental instruments & funds request | | |

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| **Canteen Report** | **Time: 5 min** | **Speaker: DH** |
| * Lunch orders * Volunteers * Repairs:   + Floor   + Fly screen door   + Fly screens for windows following removal of air conditioner | | |

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| **Community Events** | **Time: 10 min** | **Speaker: KH** |
| * Trivia night | | |

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| **Uniform Shop** | **Time: 5 min** | **Speaker: DH** |
| * Kindy orientation * Implementation of square platform for appointments | | |

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| **General / New Business/Correspondence In** | | |  |
| Items | Responsible |  | |
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