

P&C Agenda		Oakhill Drive Public School	
Date: Monday 13 th February 2023		Next meeting: 13 th March 2023	
Type of meeting	P&C Monthly Meeting – Lib Lab		
Facilitator	Janice Love – Vice President		
Minute taker	Dina Hayes - Secretary		
Attendees			
Apologies	Mechan Rapp, Natalie O’Brien, Susie Crocker		
Acceptance of previous minutes/financials	Accepted:		Seconded:
Report on Health and Safety Issues			

Outstanding Actions Review	Time:	Speaker:	
Action Items / Progress	Responsible	Original	Expected/ Outcome

Presidents Report	Time: 10 min	Speaker: JL/KM
<p>Acknowledgement of country.</p> <p>Presentation from OSHC Coordinator:</p> <ul style="list-style-type: none"> • The success of Summer Vacation Care • Waitlist • Welcome to new families • Upgrade in secret garden • Open schools • Break in-robbery at the Y 		

Principal's Report	Time: 15 min	Speaker: BP/JT
<ul style="list-style-type: none">• P&C rep for out of area panel		

Treasurer's Report	Time: 5 min	Speaker: TF

Band Report	Time: 5 min	Speaker: AM
<ul style="list-style-type: none">• Band numbers for 2023• Space<ul style="list-style-type: none">○ Storage○ Teaching space• Finances• Instruments		

Canteen Report	Time: 2 min	Speaker: JL
<ul style="list-style-type: none">• Canteen is up and running for another year.• Volunteers are still an issue. We have 8 existing volunteers from last year and 4 new volunteers. Tuesday and Thursdays are our trouble days where we struggle to get help so we have been using Jenny when we have no help. The canteen cannot run with only 1 person.• Sushi prices have been increased by our supplier Alex however we have not passed the increase on.		

- Canteen is now using only paper straws for slushies and drinks. Straws are only issued to kindy's and upon request.

Community Events

Time: 5 min

Speaker: KH

- Welcome BBQ
- Election day stall

Uniform Shop

Time: 2 min

Speaker: JL

- Year 6 shirts - all shirts were distributed on the first day of school. Hopefully the children are happy with them. I have a small supply of extras ordered for new students entering the school throughout the year.
- The girls summer shirt and skort or dress shorts are definitely becoming very popular. The skort option is the most popular. I can see that next year I will need to increase the orders from the supplier to cover demand.
- The year has started off particularly busy with total sales over the last two weeks adding up to just shy of \$15,000. Of that just over \$4,000 were with NSW Vouchers. We have also had a lot of new student appointments throughout both weeks. As a result, we are churning through stock supplies at a faster rate than normal with some items being sold out entirely.
- At this stage the vouchers can only be used in person as the vouchers need to be scanned onto my phone.

General / New Business/Correspondence In		
Items	Responsible	
Coeliac Awareness Week	KT	