

P&C Meeting		Oakhill Drive Public School		
Date: Tuesday 6 th December 2022		Next meeting: 2023		
Type of meeting	P&C Monthly Meeting – school lib lab			
Facilitator	Olivia Wilson – President			
Minute taker	Dina Hayes – Secretary			
Attendees	Olivia Wilson (OW), Dina Hayes, Betty Ploeg (BP), Julie Torney (JT), Susie Croker (SC), Katie McAndrew (KM), Jo Cope (JC), Anna Myasnikova (AM), Natalie O’Brien (NO), Dawn Tan, John Richards, Michelle Vaughan, Tuyet Fellows, Helene Inwood, Bharat Andalam (BA), Janice Love, Mechan Rapp			
Apologies	Kelly Tesoriero, Yasmin Fabro, Katrina Hall			
Acceptance of previous minutes/financials	Accepted:	NO	Seconded:	AM
Report on Health and Safety Issues	Nil to report			

Outstanding Actions Review	Time: 0 min	Speaker: N/A	
Action Items / Progress	Responsible	Original	Expected/Outcome

Presidents Report	Time: 20 mins	Speaker: KM/OW
<p>KM:</p> <ul style="list-style-type: none"> • New educator starting this week, interviews being conducted next week for more educators. • Kindy families with siblings were offered their days and offers continuing to go out. • Numbers increasing across every day, Mon, Wed, Thur, Fri = 105 and Tues= 120 starting next term. Potential to grow more as we get more staff. 		

- Had a team come in to have a look at the secret garden (area behind canteen), focus on getting new shade cloth, bit of plumbing for water play and sand pit for now.
- Letters to Richard, the schools sponsor child. Our Y children very proud and willing to volunteer their time to write, draw and take pictures for Richard.
- Vacation Care starts 19th Dec!

OW:

Acknowledgement of country.

We have finalised all the items for the Movie Night and all payments have been made. A profit of approx. \$35K was made so well done everyone.

We are applying for the Back-to-School vouchers which has been a little more complex than expected. This will allow families to use these at the uniform shop.

I would also like to propose an amendment of one of our finance categories that supports students that attend national events to also include community for anyone that may need some extra assistance due to unforeseen circumstances.

It was agreed to support the continued annual budget allocation of \$2,000 for sponsorship requests, at a maximum of \$300 per request, and to extend the application to any member of the local community who may approach the school or for whom the school would like to put forward a request.

We have offered, Jennifer McDowell the role in the Canteen Coordinator and will have another applicant as a potential casual in the future should it be required.

This is my last report, and I would like to thank you all for the friendships and support from those in the community past and present. At Oakhill Drive, we are so blessed to have a wonderful and proactive executive, teaching and administration team. Not all schools are as lucky as we are, so I encourage you all to keep being involved and supporting each other.

Wishing you and your families a safe and restful period.

BP:

Gratitude: I thank the community for their support of school initiatives in 2022. Last week, we were mentioned in an article published in the Daily Telegraph. We are named as one of the top 100 schools in NSW (public, private & Catholic systems). The article lists us as one of a few schools, who have improved student outcomes in literacy, numeracy and wellbeing as measured through NAPLAN, despite not having an OC. We whole heartedly accept this recognition because we have worked consistently to achieve this goal. However, it is a mere by product of what we aim to achieve for our students.

Our school vision:

“Our school is committed to creating innovative, connected and collaborative lifelong learners. Our students will be encouraged to become healthy, well rounded, global citizens that contribute to the common good”

developed by this school community eight years ago, is what motivates us. We value, lifelong learning, personal wellbeing and relationships that contribute beyond oneself. These are what we teach our students explicitly. These are not measured by NAPLAN.

All decisions we make start with our vision, always keeping our students at the heart.

I thank our teachers who engage with research based professional learning, both in their own time and during school hours, but more importantly because they transfer this into their daily practice. I thank the executive team, who support our teachers by working closely with them to support this transition. This wouldn't happen without positive trusting relationships between our staff. I thank Julie Torney and Susie Croker (DPs) for their collaboration, resourcefulness, and work ethic. I thank you the community for working with us in partnership to achieve our vision.

Farewell and Thanks to Olivia Wilson: I congratulate and thank the outgoing P&C executive under the leadership of Olivia Wilson as President. Olivia's attitude has always been to work alongside the school in a supportive manner to reach our school vision. Olivia ensured that parents remained connected to the school, especially during the pandemic, through zoom meetings and social gatherings. She was a willing ear to me, listening, and offering a parent's

opinion. I thank the P&C executive members for the time they have volunteered.

140 families (approx. one third) responded to the DoE recent TTFM survey. In the question: Overall, how satisfied are you with your school? 45% responded with very satisfied and 49% responded with satisfied. I think this is our result: we achieve this result together with you.

Merit Selection Panel, Assistant Principal position: Panel was not able to recommend anyone for interview. Plan to readvertise next year. Until then a staff member will relieve in the role.

Semester 2 Reports: Available to parents on the portal on Monday 12 December 2022. Parents are encouraged to download immediately. The portal will be disabled before the end of term and access to reports will be suspended until it is reactivated.

Treasurer's Report	Time: 2 min	Speaker: OW
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A treasurer's report was not tabled at the meeting as the report will be based on the recommendations of the auditor's report, which is currently being finalised.

It is hoped that the report will be available next week, and either a special meeting of the P&C will be convened to present the report, or it will be tabled at the first meeting of the new year.

Band Report	Time: 5 min	Speaker: AM
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Final performances for the year:

- Band Gala night: November 16 at CTHS
- Presentation day: Concert band & Strings
- Sport Assembly: Percussion Ensemble

2023 Planning:

- Concert band 2023 auditions - 23 students from Senior band on the 8th Dec
- Numbers are being finalised:
 - Re-enrolled - 97 students from 2022 (Senior & Concert band 2023)
 - Junior band: 65

- Strings: 14
- Brass Ensemble: 11
- Percussion: 9
- Woodwind: 13
- Tutoring hours: to maximise benefits to the students and minimise learning routine disruptions, 2023 tutoring timetable will prioritise students' academic needs and will be approved by the school execs.
- 2023 Band committee: confirm with current members, recruit group coordinators for each of the bands – concert, string etc.
- Change to the band fees: no objections received from families.
- Rental instruments service: new schedule confirmed with the service providers, first batch to be collected from school next week.
- Band reports finalised and will be available next week

Canteen Report

Time: 2 min

Speaker: OW

The canteen is running smoothly. There are no issues to report.

Discussion on the sale of slushies at the school canteen during the winter months was raised by BA. OW agreed to review the volume of sales during that period in 2022 and whether there was value in ceasing their sale.

Community Events

Time: 2 min

Speaker: OW

Nil to report.

Uniform Shop

Time: 2 min

Speaker: OW

The uniform shop has been busy with new students arriving from other schools and kindy students being kitted out for next year. The shop will be officially open the last two Wednesdays of school this term - 7 and 14 December. After these dates orders will need to be placed via Flexischools for delivery the first week of Term 1.

New school badges (the ones that the girls often wear on their bow ties or school dresses) had previously been sold at \$7.50, however they have had a price

increase to \$10.50 per badge from the supplier. This would mean that they would need to be sold at (at least) \$12.50 to cover Flexischools fees and make a small profit for the shop. Can the P&C committee confirm they are happy for the Uniform Shop Coordinator to go ahead and purchase them at this price, or do we stop selling them.

It was suggested by JT that an alternate quote be sourced from the company used by the school to purchase teachers' badges. The Uniform Shop Coordinator can liaise with the school office to obtain the required details.

Lastly the new girl's soccer shirts have arrived and look great. These were delivered to Janelle Lord last week. The Year 6 shirts have all been ordered and hopefully they will arrive over the Christmas holidays so they can be delivered to the students the first week of Term 1.

General / New Business/Correspondence In		
Items	Responsible	

Meeting opened: 7:40pm

Closed: 8:29pm