

| P&C Meeting                                  |   | Oakhill Drive Public School                  |           |    |
|--|---|--|-----------|----|
| Date: Monday 12 <sup>th</sup> September 2022 |   | Next meeting: 14 <sup>th</sup> November 2022 |           |    |
| Type of meeting                              | P&C Monthly Meeting – school lib lab  |  |           |    |
| Facilitator                                  | Olivia Wilson – President   |  |           |    |
| Minute taker                                 | Dina Hayes – Secretary  |  |           |    |
| Attendees                                    | Olivia Wilson (OW), Dina Hayes, Julie Torney (JT), Susie Croker (SC), Hollie Brito (HB), Jo Cope (JC), Anna Myasnikova (AM), Kelly Tesoriero (KT), Jolene Cheney, Katrina Hall (KH), Jane McMullan, Yasmin Fabbro, Daniel Fabbro, Natalie O’Brien |  |           |    |
| Apologies                                    | Michelle Vaughan, Jack Zhang, Katie McAndrew, Angela Black, Janice Love   |  |           |    |
| Acceptance of previous minutes/financials    | Accepted:   | JC   | Seconded: | AM |
| Report on Health and Safety Issues           | Nil to report   |  |           |    |

| Outstanding Actions Review                                    | Time: 20 min | Speaker: JT        |   |
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| Action Items / Progress                                       | Responsible  | Original           | Expected/Outcome  |
| Update on Learning and literacy support                       | JT           | June P&C meeting   | P&C to consider allocating funds to further assist with the implementation of support initiatives in the classroom.<br><br>Additional notes under General Business. |
| Replacement of Senior and Junior Soccer Girls ISS sports tops | JT           | August P&C meeting | P&C to fund the replacement of sports tops.<br><br>Additional notes under Treasurer’s Report.   |

| Presidents Report | Time: 5 min | Speaker: OW |
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September has been a busy month so far with the Father's Day stall that was held Thursday 1<sup>st</sup> September. Thank you to Leila Ghazi, Melissa Cronje and the other parent and student volunteers for this event. I have had some feedback from some very happy recipients of their gifts. Very few items were left and after costs which were higher this year, the profit was around \$600.

We held our Trivia night on Saturday 3<sup>rd</sup> September, and it was so great to have so many of the school and extended school community in attendance. We raised approximately \$2800 after all costs.

We received our P&C Levy payment from the school which was approximately \$32,000 so this will be added to the profits that we make from our Movie Night.

Fun Day/Movie night planning is well underway. We have selected the movie, The Bad Guys, and we are just working on final logistics for the evening.

Raffle prizes are coming together, and we aim to have the raffle live before the end of term. This will be online so that it makes it easier to share the link with family and friends.

Class parents- thank you to all the class parents who have communicated messages to their class. There are 2 classes who don't have class parents, so we do have a gap of forwarding information for this.

Insurance – follow up with the P&C federation regarding the coverage of insurance for child molestation.

**Principal's Report**

**Time: 30 min**

**Speaker: JT/SC/HB**

JT:

### **Acknowledgement of Country**

**Principal role** – Betty has learnt a great deal while relieving as Director Education Leadership this term, and I too have learnt a great deal while relieving as Principal. I extend my deep thanks to our wonderful team, particularly Susie Croker and Hollie Brito for helping me to keep our school running so smoothly. Betty is very much looking forward to returning to ODPS in Term 4.

**Extra-Curricular Activities** - I would like to express our congratulations to the many students who have been participating in extracurricular activities this term. There have been many wonderful experiences including the String ensemble performance at the Opera House, the 3 bands competing at the NSW Band Championships where our Concert and Senior bands both won first place in their categories, Senior and Junior dance troupes were outstanding at the Hills Performing Arts Festival and Hawkesbury Eisteddfod and many of our athletes made personal bests at the Zone athletics carnival. We are very proud of our students and grateful for the support of and organization by the school community. Several teachers, SLSOs, YMCA staff and our speech therapist joined the P&C for the fun trivia night – thank you for organizing. We also have parent helpers back in classrooms helping students with reading. Things are closer to ‘normal’ than they have been for a very long time.

**COLA** – The COLA structure is complete, and it is looking fabulous; we look forward to being able to use it soon. Hand over will occur when the last rectification work (grass areas) plus a couple of plumbing issues are finalized, meeting with the builder next Monday. Now that we can picture the COLA, we can imagine that it we will be able to use it for assemblies and performances. Therefore, we are trying to source a better sound system that we can use with backing music rather than just a PA system that was part of the scope. Unfortunately, parts are unavailable at present. Pad posts will be printed and installed. We will also investigate options to enhance the tiered seating to use this as an outdoor amphitheater.

**Assistant Principal Curriculum & Instruction** – This is a new role designed to support improvement throughout the State. We have used school funds for Hollie Brito to take on this role in 2022 and I would like to express our deep gratitude for the work she has done to build the capacity of Assistant Principals and our teachers, particularly in reading. We can see significant benefit in this role to further improve the quality of our teaching schoolwide with the aim to improve student outcomes. Our panel interviewed applicants today for this position with the permanent role starting in 2023. This successful candidate will be announced at the start of Term 4. I extend my thanks to the P&C for providing a P&C rep and a multicultural rep; encourage further representatives, particularly another multicultural rep to complete the training and to be available for future panels.

**2023 planning** – we are in the initial phases of planning for 2023. Currently 72 kindergarten students enrolled for next year. Given we have 135 Year 6

students leaving, we are planning for 27 classes for next year. This is a significant drop, and we will continue to review numbers as it may return to 28 classes before the end of the year. We ask parents/carers to continue to inform the school if they intend on leaving for 2023. You may be aware that we have a combination of permanent and temporary teachers taking our classes. Temporary teachers fill vacancies for teachers who are relieving in other positions at other schools, on extended leave or leave without pay. We have 3 permanent teachers who are currently on maternity leave who plan to return part time in 2023. There will need to be several job share classes throughout the school.

**Student Leadership** – thank you to P&C for funding the leadership day for Year 5 students; this will be held tomorrow at school. Details of the leadership election timeline have been provided to Year 5 parents and will also be added to the Sentral calendar.

**NAPLAN** - we are thrilled with our 2022 results showing 76% of our students are in the Top 2 bands and we have made significant gains in reading, writing and numeracy. Our Year 3 students continue to achieve at very high levels, and we have made gains with fewer Year 5 students in the low to mid bands. Students at ODPS continue to perform above statistically similar schools and the state. We have reached our upper bound target for reading. Unable to report on growth from Year 3 to Year 5 as students didn't sit NAPLAN in 2020.

SC:

**Parent Teacher Interviews** - because of parent feedback, this year we will offer a second parent teacher interview session. Interviews will be held Term 4 Week 2 for those parents who would like an interview with their child's teacher. All interviews this time will be held on single day during school hours only.

**Kindy Orientation** - our plans are well underway for transition to school for our 2023 Kindergarten students. We currently have 72 students enrolled for Kindy next year.

We have completed interviews for over 40 of our new students and we will continue this next term. We have also had two school tours attended by over 20 families each tour. We have another school tour scheduled for Tuesday 11 October 10am.

Amy Pullinger our relieving Assistant Principal for Early Stage 1 and myself have started to connect with our local Early Childhood Centres and next week we start visits to observe several students with high needs to observe them in a group setting.

Tomorrow night we have our 'School Readiness Evening' at 5pm in the LibLab. From parent responses we are expecting a strong attendance. Our transition days are Tuesday 18 October and Tuesday 25 October where students will come and engage in activities with regular Kindy teachers. During our first session parents will hear from different

**K-2 Curriculum** - as you have probably heard we have a new K-2 English and Mathematics curriculum starting next year. Both the English and Maths syllabus documents have been released and the Department of Education has developed useful professional development to assist teachers in the transition to the implementation of these new syllabus documents. Our K-2 staff have been released from class to engage in this learning. Moving forward this will also be extended to our 3-6 teachers.

Overview of new English and Mathematics K-2 syllabuses:

English K-2

- English K-2 shows essential learning as outlined in the research for building foundations in reading and writing.
- The syllabus recognises that for most students, oral language comes before written language. Oral language outcomes and content are inclusive of students whose primary communication is not through speaking and listening.
- Each research-based key to reading has an explicit outcome, including phonics. The teaching advice suggests that teachers should typically provide daily opportunities for students to practise reading, starting with the use of decodable texts.
- Focus on reading 'fluency' as a key component of building strong foundations.
- More emphasis on writing and ensuring that students have a clear understanding of how to create a sentence.
- 'Literature' is highlighted as essential in the development of core knowledge for subject English. Listening to and using literature can foster an understanding, appreciation and love of reading.

- Content is structured to highlight the parallel connections across oral language, reading and writing.

#### Mathematics K–2

- The new Mathematics syllabus clearly shows essential learning and supports students to make connections across concepts as outlined in the research for building foundations in Mathematics.
- There is a focus on developing reasoning skills to support a deeper understanding.
- Content is structured to highlight the parallel connections across Number and Algebra, Measurement and Space, and Statistics and Probability, underpinned by the latest research.
- Teaching advice for Mathematics includes examples to support the development of language and vocabulary. This will be particularly helpful for early-career teachers. Vocabulary knowledge influences the development of reading, writing, oral language and Mathematics skills.
- The new syllabus affirms the strong evidence base of outcomes and content, with an increased emphasis on place value.

#### Treasurer's Report

Time: 5 min

Speaker: KT

The P&C cash position is in a good position of \$136K to date, allowing provision of funds towards completion of COLA upgrade.

Allocation of P&C funds for the remaining of the calendar year:

- Bookkeeping: \$19200 allocated, \$4320 spent
- Canteen employees LSL provision: \$6500, zero spent
- P&C annual insurance: \$2500 allocated, paid this month
- Year 6 farewell: \$2000 allocated
- Teachers resources: \$3400 allocated, zero spent. *JT to discuss purchase of books or other resources with teachers*
- Year 6 First Aid Course: \$900 allocated, *TBC for Term 4*
- Year 6 Leadership Day: \$2000 allocated, leadership day to be held tomorrow, no payment made by P&C yet
- Year 3-6 Sponsor policy: \$2000 allocated, zero spent
- Sporting equipment: \$2000 allocated, *replacement of ISS sports tops to go ahead*
- Playground maintenance: \$2500 allocated. Will be used along with additional

funds to complete COLA upgrade. Allocation of funding TBD following provision of quotes.

Previous Auditor has not responded to attempts to contact. Auditor to be sourced, *KT to follow up.*

| Band Report   | Time: 10 min | Speaker: AM |
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| <ul style="list-style-type: none"><li>• Hawkesbury Eisteddfod festival: Woodwind and Low brass ensembles - 1st place</li><li>• Weekend workshop on site for Concert band students in preparation for the States</li><li>• NSW State Band Championship: 1st place for Concert and Senior Bands, Junior band participated in non-championship category</li><li>• Festival of Instrumental Music at the Opera House: 10 students from the String Ensemble, Angela Bai as 1st violin soloist</li><li>• Doughnut party for all music students, Royal Australian Navy band visit</li><li>• Extracurricular rehearsal with Castle Hill RSL Youth Wind Orchestra – selected students from Concert band</li><br/><li>• Term 4:<ul style="list-style-type: none"><li>○ Junior band 2023 recruitment: blow test and tutors’ assessment to ensure optimal instrument selection as students’ success in their learning, planning is on the way.</li><li>○ Musical mornings - TBC</li><li>○ Concert band at Hills Music Academy concert, Castle Hill</li><li>○ Band Gala-Night: tentatively scheduled for the 18th of November at school under the new COLA</li></ul></li></ul> |              |             |
| <p>Issue to be addressed: storage of instruments at the small kitchenette during school hours: stuff to be relocated somewhere else to ensure students’ safety asap. <i>AM to liaise with OW to identify members of the school community who can assist with reviewing what is stored in the kitchenette area.</i></p>  |              |             |

| Canteen Report | Time: 2 min | Speaker: OW |
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The canteen needs additional volunteers. Please reach out if you can offer any amount of time, no matter how small.

The recent price increases have led to breakeven/small profit.

Consideration is being given to the introduction of ecofriendly/sustainable products that can be replaced in the canteen, such as straws etc.

Parent are asking for the implementation of the Flexischools card to use at the canteen. You can load money on to the card for the purchase of canteen items. The P&C bookkeeper Gillian has been asked to cost its use.

**Community Events**    **Time: 2 min**    **Speaker: OW**

Successful Father's Day stall, as noted in the Presidents report.

**Uniform Shop**    **Time: 2 min**    **Speaker: OW**

Stocktake has been completed this week. The shop is now selling summer uniforms and the winter uniform has been put away in the storeroom.

We have already been notified that the order for schoolbags has been delayed due to delays in China. They won't arrive until November at this stage.

**General / New Business/Correspondence In**

| Items           | Responsible |  |
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| Children and IT | JT          | <b>Cyber safety</b> – we are finding that we have several issues across the school where students are misusing technology both at school and at home. We need to try and understand what the challenges are for young people and to try and find that balance so that they still have access to the kinds of technologies that allow them to |



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|  |  | <p>participate in their social world, which is important for them, but at the same time can do so safely, and without harming themselves or others.</p> <p>We need to work together to help support our children to develop appropriate skills. Ms. Susan McLean – former police officer and cyber safety expert who consults with schools says that “parents should be an "active participant in their child's online world.... If you're going to give your child access to a digital device, with that comes a responsibility at your end as the parent”. Parents need to monitor device use and set boundaries because young people "do make poor choices and they need guidance". Not understanding the technology is no excuse – we've had the internet in its current form for over 20 years; part of being a parent in the 21<sup>st</sup> century is being able to parent wherever your child is, and that includes the digital space.</p> <p>Problems include:<br/>Smart Watches – students as young as kindergarten are wearing Smart Watches to school; Also, schools are private places, meaning that it is not legal to film, record or take photos without consent. While our policy states that the functionality to message and call must be switched off between 9:00am and 3:00pm, we are unsure that this is happening. Some teachers are asking students to leave their Smart Watch in their bag, risk of losing the item.</p> <p>Inappropriate language and images when using school endorsed apps such as Google docs while at school and at home. Support via active supervision, ongoing teaching and reteaching of school expectations, cyber safety, and digital</p> |
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footprint, and we have arranged a visit by the Police Youth liaison officer.

Students using apps that they are too young to use outside of school and this misuse impacts the school as student relationships are affected. Students tell us that inappropriate language is being used after school using Discord. Understand that this is also used through X Box etc. to chat while playing. Important for you as parents to be aware that Discord has a 17+ age restriction. Another example is Tik Tok which has a 12+ age restriction. An article in the SMH last week reported that 1 billion users spend 52 minutes per day scrolling through TikTok videos.

Also considered that children are not developing appropriate literacy skills or attention span as parents aren't spending as much time talking to their children and children are not using their imagination as they have extensive screen time from a very young age (toddlers in a pram with a phone). WHO studies have shown that being sedentary can have significant developmental consequences. Among them:

- Children are less likely to have the fine motor skills necessary for writing when entering kindergarten.
- Vocabulary, communication skills and eye contact are reduced.
- Developmental delays are documented with increased device use. Screen time, for instance, has been linked to ADHD symptoms (self-regulation).
- Attention, decision-making and cognitive control are reduced.
- Creativity also suffers. Screen time interferes with problem solving.
- Psychiatric disorders reported.

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|  |           | <ul style="list-style-type: none"> <li>• A premature thinning of the cortex based on brain scans.</li> </ul> <p>We need to work together to support our students to use technology appropriately to maintain a positive wellbeing. Strategies include supervision, modelling and practicing what we preach, and ongoing evaluation and review of our school policy.</p>   |
| <p>Update on Learning and literacy support</p> | <p>JT</p> | <p>We have continued to deal with the complexities of staffing due to ongoing sick leave. We have had several new casual teachers join our books, but we need consistency for these teachers to take LS groups. Often our RFF and EAL teachers are pulled from their programs to take classes.</p> <p>We follow the DoE recommendation that learning support is best applied in a class context for most students. LaST, Aps and APCI have been upskilling teachers throughout the school by modeling phonics in K-2 and providing resources, strategies, and advice K-6.</p> <p>As detailed already, how, and what we teach in reading has continued to evolve.</p> <p><b>Tier 1</b> – all students, in class; Further learning and assessment of reading skills school wide. Ongoing assessment information is used across the school to adjust learning and plug gaps within the class reading, spelling programs. LaST has been working through the English programs to differentiate to meet student needs. NCCD quality teaching.</p> <p><b>Tier 2</b> - Since June, trained 2 SLSOs who are running withdrawal small group phonics program with Stage 1 students; 14 students; Tier2; 3 students Year 3. NCCD supplementary support.</p> |

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|  |  | <p><b>Tier 3 – 1 Year 3 student 1:1 program</b><br/> This term, we have provided staff with further training to use a variety of diagnostic assessments. Year 1 Phonics screener, and phonics diagnostic for other year groups, together with Check In assessment, NAPLAN and PAT assessment data, able to recognize students that may require Tier 2 support. We can diagnose specific gaps and teach to those gaps.</p> <p>Sending home games for additional practice – Power Pack Get Reading Right</p> <p>LaST is making a recommendation to the LST regarding our intervention programs for our Tier 2 students. This includes programs such MultiLit which is evidence based and aligned with DoE new pedagogies and syllabus. We would use mini lit for K-2 and Mac Lit for Stages 2 &amp; 3. Need to consider</p> <p>Parent workshop on reading (postponed from Open Day) to Wednesday 12 October at 5pm (Week 1) for all parents to further learn about how to support reading skills at home.</p> |
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Meeting opened: 7:35pm

Closed: 9:40pm