

P&C Meeting		Oakhill Drive Public School		
Date: Monday 9 th May 2022		Next meeting: 13 th June 2022		
Type of meeting	P&C Monthly Meeting – School staff room			
Facilitator	Olivia Wilson – President			
Minute taker	Dina Hayes – Secretary			
Attendees	Olivia Wilson (OW), Dina Hayes (DH), Julie Torney (JT), Betty Ploeg (BP), Jo Cope (JC), Kelly Tesoriero (KT), Susie Croker (SC), Janice Love (JL), Mechan Rapp, Drew Bianchetto (DB), Ahmed Abdelhalim (AA), Asmaa Mohamed, Mae Fan, Natalie O’Brien, Tuyet Fellows, Yasmin Fabbro.			
Apologies	Tracey Cooper, Joelene Cheney, Jack Zhang, Jane McMullan, Angela Black, Leila Ghazi, Gillian Huo			
Acceptance of previous minutes/financials	Accepted:	JL	Seconded:	JC
Report on Health and Safety Issues	Nil to report			

Outstanding Actions Review	Time: 5 min	Speaker: OW	
Action Items / Progress	Responsible	Original	Expected/Outcome
N/A			

Presidents Report	Time: 15 min	Speaker: OW
<p>Welcome back to Term 2 and it’s so nice to be able to meet in person.</p> <p>We started our term off with the Mother’s Day Stall and what a success. Thank you so much to Leila and the team of volunteers for making it such a successful morning. The excitement of the children was clearly visible especially those who have never experienced one.</p> <p>Fundraising</p> <p>We held a fundraising meeting online at the end of last term and we are currently putting plans into place.</p>		

Term 2

21st May – Election Day BBQ and Cake stall. Planning is underway with preparation. Is anyone able to assist with running the day? DB has offered to assist.

Notes will be going home for Year 5 and 6 to assist to obtain community service hours. Cakes/slices are to be brought to the school on the Saturday morning for sale.

Term 3

Trivia night and Father's Day Stall (September 1st), as well as a Pie Drive. Looking at having Trivia Masters attend to run the event for the trivia night.

Term 4

Fun Day – 5th or 12th November. DB to coordinate the running of the day. Event to begin later in the day and run into the evening, finishing with a movie night.

Cards (designs will be arranged in Term 3) - these can be Christmas cards, gift cards. Card templates will be ordered via a Perth based company and once received will be distributed to students. They can be designed at home or in class. The completed templates are then sent to the provider to print and return. Orders are completed and paid for online. A pack of 10 cards is \$16, with \$5 from each sale going to the school.

Crossing Supervisor

I emailed the RMS on behalf of the P & C in regard to the safety concerns for school crossing and have not received a response. I understand they are looking for staff. Is there another alternative? The school has advised that another complaint has been received from a neighbour about parking across their driveway. There have also been complaints about parking in the bus bay in the afternoon, as well as complaints about cars not pulling up along the entire drop off zone in the morning. Messaging will be reinforced in the school newsletter.

Newsletter communication

I placed a section in the newsletter with updates of what is going on and requesting for volunteers. A link to the meeting minutes will be added to the newsletters.

Principal's Report	Time: 30 min	Speaker: BP/JT/SC
<p>BP:</p> <p>Thanks to Julie in my absence over the last two weeks. It has meant a lot to my family to know that I could walk away from the workplace and prioritize the family during grief. This can only be done when a team is fully aligned and share the vision. I thank and congratulate Julie for her leadership of our school during my absence.</p> <p>Thanks to the parent community, for supporting teachers, in the recent Industrial Action. It means a lot to our teachers to know that you understand the workload they carry in addition to the face-to-face teaching hours.</p> <p>Student Numbers: Our student numbers have increased in the last few months, allowing us now, to form an additional class. If we maintain those numbers in the next few weeks, we will form the class in semester two after the semester one reporting cycle.</p> <p>Parent workshops:</p> <ol style="list-style-type: none">1. Student Welfare: 9 May 20222. The EAL Learner: 1 June 2022 <p>Metro Renewal Program New COLA: We anticipate activity again on 25 May 2022 to erect the frame.</p> <p>Expenditure of 2022 Funds: Some ideas</p> <ol style="list-style-type: none">1. Resurface BBcourt and steps2. Extend concrete to include poles of new COLA3. Contribute to the outdoor kitchen for the 'Kitchen Garden' program4. Contribute to the lower playground improvements (new long jump pit and runway)		

Community Rooms: In the past the P&C have purchased two portable classrooms that are used by us and the community. These are now over twenty years old and require some upgrades. When a building is built on crown land, it becomes property of the crown. In recent times the school has spent approx \$30,000 to maintain these. The recent floods have exposed further works and we are currently seeking the support of assets to rectify. I hope to provide the P&C with further information about this at our next meeting.

JT:

Covid: Ongoing small number of positive cases throughout the school. Changes to household contact rules mean that students (& staff) can come to school provided they are symptom free, take daily tests and strongly recommend wearing a mask. We are required to record anyone coming to school that is a close contact.

Naplan: students in years 3&5 will complete naplan assessments over the next two weeks. We use this data to inform next steps in learning and as one measure of school growth.

Opportunity Classes: applications are now open for entry in 2023.

Cross country: wonderful to run this event last week as per 'normal'. Many thanks to parents/ carers who helped and who came along to cheer on students.

SC:

Parent teacher interviews will be held throughout Week 9 this term. Interviews will be face-to-face or via telephone. Booking will be made using Sentral. More information about dates and times will be shared in coming weeks.

JL: Is there opportunity to revisit 'parent meet and greet'? BP to consider, with a focus on parents of younger children.

AA: Sought discussion on the appropriate amount of screen time for school aged children. What partnership opportunities exist between home and school to curb overuse, post Covid and lockdowns? Following discussion, it was agreed that it would be useful to invite a guest speaker on the topic to the school for a future parent workshop.

Treasurer's Report**Time: 2 min****Speaker: KT**

Following discussion on staff payments in the P&C AGM clarification was sought. The audit report grouped canteen and uniform shop staff expenses together with the bookkeeping staff expenses. So, it appeared that \$80k was spent on bookkeeping whereas the actual spend was no more than a third of that. Three canteen staff members were eligible to receive Jobkeeper and \$34K was attributable to that expense.

The current funds available for allocation in P&C is \$64,595.98. Approved commitments come to \$27,110 leaving \$37,485.98 in unallocated funds. Approved contributions include playground maintenance, teacher resources, Year 6 First Aid course, Year 6 Leadership Day, Sporting equipment and Year 3-6 Sponsor Policy.

We will see some funds coming in the near future from the successful Mother's Day stall and upcoming Election Day BBQ and cake stall.

Band Report**Time: 2 min****Speaker: OW**

Anna Myasnikova is now on board as an additional band coordinator. The role is more time consuming than anticipated so we hope sharing the role will be manageable.

Plans for the 'Festival of Music' weekend are in place, notes went out last week. External tutors are confirmed, catering plans are being worked on and a fun activity has been confirmed through Leapfrog team building.

Applications to the Sydney Eisteddfod have been confirmed for all bands, woodwind, percussion and strings ensemble. We are looking at an alternative event for brass ensemble.

Concert band began the first 'Open music mornings' last term, unfortunately the weather wasn't on our side for percussion. We will schedule more this term.

Ensemble fees have been sent out; any late payments we are being made aware of so that these can be followed up quickly.

Instrument storage has been moved from outside the hall to the small kitchenette.

A successful meeting was had with Michelle Patterson, and we look forward to working with Michelle as our school contact moving forward.

Canteen Report

Time: 2 min

Speaker: OW

Canteen is going well however we are still struggling with low volunteer numbers.

We are reintroducing burgers to the menu starting 9th May. They will be available every day however we will be monitoring to see if we have the staff to manage this on a daily basis - it may change to only certain days.

Chicken Noodle Soup is available on Flexischools for lunch this term and Hot Chocolate (\$2) is now back in the cooler months before school/recess and lunch, staff permitting.

Sushi prices may be increasing, in line with what we are being charged.

Canteen is run to cover cost, not to make a profit. Prices will need to be reviewed to ensure that costs are being covered.

Community Events

Time: 2 min

Speaker: OW

Thank you to the volunteers of the Mother's Day stall. Takings were \$4100. Profit of just over \$3000. Most items sold.

Uniform Shop

Time: 2 min

Speaker: OW

The uniform shop has been super busy with all the winter uniforms going out. Hopefully by now most parents will have ordered their uniforms so things should slow down a bit.

Orders are now being placed for summer stock.

The good news is that the shop will be opening next Wednesday for the first time since 2020! It will continue to open every second Wednesday. Otherwise, all orders will continue through flexischools. I am obviously still needing more volunteers to assist in the shop. It is not an onerous volunteer position as it usually only involves being rostered on once or twice a term for a couple of hours on a Wednesday morning.

Secondhand sales are flying out the door which is great, both for recycling and the profits to the uniform shop (ultimately the P&C). Last month we sold over \$850 worth of secondhand items through flexischools. We have nearly sold out of all secondhand winter stock. I welcome all good quality secondhand uniform donations. They just need to be dropped at the school office to be handed onto me.

Thank you to Georgina for her work with the uniform shop.

General / New Business/Correspondence In		
Items	Responsible	

Meeting opened: 7:32pm

Closed: 8:33pm