

P&C Meeting		Oakhill Drive Public School		
Date: Monday 8 <sup>th</sup> August 2022		Next meeting: 12 <sup>th</sup> September 2022		
Type of meeting	P&C Monthly Meeting – via zoom			
Facilitator	Olivia Wilson – President			
Minute taker	Dina Hayes – Secretary			
Attendees	Olivia Wilson (OW), Dina Hayes, Julie Torney (JT), Susie Croker (SC), Katie McAndrew (KM), Natalie O’Brien, Angela Black (AB), Janice Love, Yasmin Fabbro (YF), Azika, Dawn Tan, Yumei Cai, Tuyet Fellows, Chloe Chan, Helene Inwood, Joelene, Lida Roobehan			
Apologies	Jo Pai, Drew Bianchetto, Betty Ploeg, Mechan Rapp, Anna Myasnikova, Michelle Vaughan			
Acceptance of previous minutes/financials	Accepted:	YF	Seconded:	AB
Report on Health and Safety Issues	Nil to report			

Outstanding Actions Review	Time: 1 min	Speaker: OW	
Action Items / Progress	Responsible	Original	Expected/Outcome
N/A			

Presidents Report	Time: 5 min	Speaker: OW
<p>The COLA structure is coming along nicely, and it is fantastic to see our fundraising assisting with this project.</p> <p>The trivia night has been postponed until Saturday 3rd September. We now have 2 tables left so if you know anyone that is interested get them to register. Alternatively, we can put tables together of individual seats.</p> <p>Father’s Day items have arrived, and the stall will be held in last week of August.</p>		

Planning is underway for the Movie night/fun day. We are still needing volunteers who can help as a few people cannot run the whole event. We have obtained the art canvases for the art auction courtesy of Officeworks and thank you to Mechan for sourcing these. We still need more prizes/sponsors and if anyone can assist with gathering sponsors that would be appreciated. We need to have the prize packs done by mid-September so we can commence selling tickets.

Principal's Report	Time: 20 min	Speaker: JT/SC/KM
<p>JT:</p> <ul style="list-style-type: none"><li>• P&amp;C are aware that Betty Ploeg is currently relieving as Director, Educational Leadership and I am relieving as Principal.</li><li>• <b>Education week</b> – our first event for 2 years on site, face to face with our whole school community! Thank you to the hundreds of families that attended our Open Day performances and to parents of students who performed in band, dance, and choir items for encouraging your children to participate. The day had a wonderful, warm feel with many families enjoying the concert and then the picnic with their children. Year 6 Pedlars parade was highly successful, raising about \$4000; \$2000 sent to Lismore South PS for them to purchase maths resources. We truly believe that together, we can build a positive future for our students and this day was a wonderful way to celebrate all that we do together. Thank you for your flexibility with our need to postpone indoor events. I would love to hear from you the value of open classrooms, as some parents have expressed they just like to see the room and have an informal chat with the teacher. We can take your perspective into account when planning an open classroom event; perhaps an optional afternoon for the opportunity to visit the classroom, see some of your child's work and chat with the teacher, together with an afternoon tea (P&amp;C fundraiser?) could work.</li><li>• <b>Covid</b> – thank you for your ongoing support with the DoE current 4-week blitz – I understand from NSW Health that this wave is now on a downturn. A reminder that we track covid positive cases, household, and close contacts – this should continue to be</li></ul>		

communicated to the school via the Sentral Parent Portal – absences. We are currently able to cover staff with casual teachers, not needing to split classes. This term, a scattering of covid positive cases throughout the school. RATs to be used as needed. Major risk across DoE have been during excursions; we have made a school decision to make masks mandatory on buses for excursions including ISS sport; school will supply masks.

- **Cola** – this project is close to completion with the sound system to be installed and clean up and rectification work of the ground started. There may be a slight delay on the post padding, but they will be able to hand over the Cola and fit the pads later. Now that we can see the space, we anticipate that we will be able to use this for events such as our K-6 assembly with parents such as last week's open day. The sound system requirements are being adjusted so that we can use the Cola for this sort of event. We are investigating space and costs to facilitate further seating along the tiered steps so that it can become more outdoor auditorium in style. Once we've had handover, we will determine if further rectification work or concrete needed (have had a quote done approx. \$21,000) or grass replaced.
- **Programmed Maintenance Works (PMW):** works complete - A Block: all original sinks, lino and cabinetry have been replaced; Carpet in Liblab, Library, tiered learning & one classroom have been replaced; Roof, gutters on selected portables & YMCA will be replaced – quote coming.
- **Trees** – several trees and branches were identified as being unhealthy and we have been waiting for their removal for months, the rain delaying work and impacting access; this should take place this week. Together with some recent fine weather, we should be able to start using move of our oval space.
- **WHS** – completed evacuation and lock down drills over recent weeks; procedures now being updated to reflect updated systems. Please sign in and out when you visit the school – use iPad in the school office.
- **School photos** have been taken, including group photos; you will recall that this was postponed due to high number of absences in Term 1.

- **Assistant Principal Curriculum and Instruction** – the school has funded Hollie Brito in this role this year and she is to be thanked for doing an outstanding job in building teacher capacity, predominately in Years 3-6 on literacy skills. We have now advertised this as a permanent position to be filled for 2023; thank you to the P&C for providing parent and community representatives (Dan Bowen & Yumei Cai) for the merit selection panel.

SC:

- **Teacher Learning** - this term our teachers have continued their learning in the school focus area of reading. During Staff Development Day teachers learnt more about the Big Six of reading: comprehension, fluency, phonics, oral language, phonological awareness, and vocabulary. The focus was on using 'think alouds' to support explicit teaching in each of these areas of reading. We have now zoomed in and concentrated our learning on phonics and the place of basic and advanced phonics. Students in K-2 follow the Get Reading Right Phonics program. This learning is built upon in years 3-6. Our Year 4 team worked together last week to trial the new department's Phonics Diagnostic Assessment with some students in their class. Teachers are now looking at this data and gaps in student learning.
- **Parent Volunteers** - Mrs Amy Pullinger (Assistant Principal) and Mrs Edwina McLennan created a very useful Parent Volunteer Information Session earlier this term. You can continue to view it here - Presentation Recording: [Parent Volunteer Workshop ppt version.mp4](#) Resource Hub: <https://odpsvolunteerhub.my.canva.site/> . Many classroom teachers will start inviting parents to assist in classrooms from Week 5. All parents and volunteers please remember to sign in and out at the front office each time you visit the school to work with students. Also please ensure you have completed an Appendix 5 form available at the office. This only needs to be done once and covers all the years you help at the school provided it is continuous service.
- **School Assemblies** - each fortnight on a Thursday we have a K-2 (odd weeks) or 3-6 (even weeks) assembly in the school hall. Parents are most welcome to attend from 2:10pm. This week we have our 3-6

assembly and will be handing out the athletics carnival ribbons to all participants (including students in Year 2).

- **Parent Teacher Interviews** - parent teacher interviews will be held Term 4 Week 2 for parents who would like an additional interview with the class teacher this year. Interviews this time will all be held during regular school hours from 9-3pm.

KM:

- **Waitlist** - the wait list for Before School Care (BSC) is 2 pages (30 children) and the After School Care (ASC) wait list is 5 pages (up to 75 children). Our ratio for school ages children is 1:15. In order to get everyone off the waitlist the Y would need 5 more staff.

The childcare team and I have been working hard in the background to offer BSC positions, as we already have the staff there.

Wednesday's the busiest day, upping our numbers to be staffed for 45 children. The families have 48hrs to respond to offers. If no response, they will be removed. Some also have informed us they no longer need the care.

- **Staffing arrangements/recruitment** - Chloe and Mitch have left Oakhill Drive, but are still within the Y community. Emma and Joel have come on board within the last month. Have conducted many interviews from that 2 staff have been put forward to hire. Going through the hiring process now. Hopefully this will allow us to be able to open up more ASC positions to families who need the care.
- **School events** - lovely to attend open day. Nice to see family members I wouldn't normally see, chance to speak to other families, teachers and the children of course! The Y, Katie, bought many goodies from the year 6 peddler stall to support the children and school community.

Y will have 5 staff attending the trivia night.

The Y will have a stall and volunteer at the school's movie night/fun day in November.

- **Programming highlights/Vacation Care** - Inclusion, big topic spoken about. The Y are very thankful to all (Principals, Teachers, parents, Louisa Laird) for helping to set up the Y with the best tool and resources to enable a smooth transition of Peter O to the Y. The Educators are so proud of the children in their efforts, learning and understanding.

Parasports commonwealth games; children acted as guides and other half were blindfolded, to learn how others see the world, teamwork, collaboration and understanding. Plus, they had a blast! Families also learnt a lot from watching their children be involved in something like this. Their comments, reactions feedback was incredible.

Vegetable garden (especially the free lettuce) a huge hit with the families and children. They thoroughly enjoyed being part of the developing of the gardens from building the garden beds, planting and then to harvest the growth.

Excursions were back last holidays. Children and educators excited to get out and explore after 2 years with no excursions and the April holidays excursions being washed out. Children went to Archie brothers in Alexandria and Ninka 101 in prospect. Children's behaviour absolutely expectational. This time around we are heading to Treetops West Pennant Hills and Featherdale wildlife park. All activities and excursions are based off what the children ask for.

Treasurer's Report	Time: 2 min	Speaker: OW
There is no treasurers report for the month.		

Band Report	Time: 2 min	Speaker: OW
<ul style="list-style-type: none"> <li>• Anna Myasnikova has taken over the role of band coordinator.</li> <li>• Mr Trevor Addison appointed as the new Strings conductor to replace Ms Lorraine Chai.</li> </ul>		

- All bands and ensembles participated in the Education week: 'Open music mornings' and lunchtime concerts were held throughout the week.
- Term 3 events:
  - Strings Ensemble: Festival of Instrumental Music @ Sydney Opera House, Aug 30.
  - Woodwind & Low Brass ensembles: Hawkesbury City Eisteddfod, Aug 10.
  - Jnr, Snr & Concert Bands: NSW State Bands Championship, Aug 28.
  - Possibly - extra workshop on a weekend for band students in preparation for the Band championship, Aug 20-21.
  - Donut party for all bands and ensembles students, September 8. Special guest - Royal Australian Navy band. All ODPS students and families will be invited to the last part of the Navy band concert.
  - Band information night - Week 10 Term 3; planning is in progress, details to be announced.
- Term 4 events:
  - Band Gala-Night: tentatively scheduled for the 18th of November at Cherrybrook Technology High School, TBC.

Canteen Report	Time: 2 min	Speaker: OW
<p>Canteen is doing well. The price increase has been received well with the kids accepting it and orders have not reduced.</p> <p>Open day was a great success. Over the counter was busy and we took over \$400. The meal deal wasn't as popular as we expected, but that was probably because of the vegemite. It can be polarising.</p>		

Community Events	Time: 2 min	Speaker: OW
<p>Fun Day meeting will be held tomorrow, to discuss food options.</p>		

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Uniform Shop	Time: 2 min	Speaker: OW
<p>The uniform shop has been assisting new students to the school with appointments.</p> <p>Stocktake, and changeover of stock, will occur in next few weeks.</p>		

General / New Business/Correspondence In		
Items	Responsible	
<p>Request received for the P&amp;C to consider funding the replacement of the Senior and Junior Girls ISS playing tops? The P&amp;C endorsed the request. JT will source who the shirts can be purchased through.</p> <p>Will the Pie Drive go ahead? We have been unable to secure a date with the selected vendor. If anyone knows of another supplier, then please advise Olivia.</p> <p>Will a parent committee be formed for the Year 6 farewell? The teacher organizing the farewell will call for parent volunteers to assist. Please keep an eye out on the seesaw app. Castle Hill RSL has been secured for the venue for this year.</p>		



<p>Waves pool at Baulkham Hills is nearing completion. Is it an option for future swimming carnivals? It will be considered. Ryde Pool has been secured again for the next carnival.</p>		
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Meeting opened: 7:32pm

Closed: 8:22pm