

P&C Agenda		Oakhill Drive Public School		
Date: Monday 14 th November 2022		Next meeting: 6 th December 2022		
Type of meeting	P&C Monthly Meeting – Lib Lab			
Facilitator	Olivia Wilson – President			
Minute taker	Dina Hayes - Secretary			
Attendees				
Apologies				
Acceptance of previous minutes/financials	Accepted:		Seconded:	
Report on Health and Safety Issues				

Outstanding Actions Review	Time:	Speaker:	
Action Items / Progress	Responsible	Original	Expected/ Outcome

Presidents Report	Time: 5 min	Speaker: OW
<p>Thank you to everyone who joined us at the Movie night event on Saturday 5th November. This was a fantastic evening that brought the community together and it was so wonderful to see so many people connect again, and everyone have fun.</p> <p>The performances were fantastic from all the children and was fantastic to see these all displayed under the new COLA.</p> <p>We know that there were a few hiccoughs with people not reading communication and limiting numbers for the event. Now the first one has been run, we have a better idea of what numbers we can</p>		

accommodate in the future. We will be arranging an event debrief shortly.

There are a number of people (not exhaustive) who need to be thanked and in no particular order: Natalie O'Brien, Jo Pai, Katrina Hall, Kelly Tesoriero, Vanessa Mepham, Mei Cai, Janice Love, Helene Inwood, Yasmin Fabbro, Sarah Irwin, Michelle Vaughan, Belinda Holland, Suzanne Haskins, David and Mechan Rapp, Tore Margiotta, Julie Wallace, Caroline Jarocki, Katie McAndrew, Spencer Wallace, Betty Ploeg, Susie Croker, Trevor Bleakley and the entire office team and staff.

Events such as these require a group of people to run it and these people were key leading up to, behind the scenes and on the day.

Thank you to the many volunteers that we had on the day as well to help. Every little bit helps.

The CTHS Volunteers were also great, and I have passed feedback to their organizing teacher.

To Pam, Annie, Kim, Sarah, Jan, and the office team, thank you for all the printing, laminating and all the Sentral messages that were needing to be posted.

Thank you to the staff for all their hard work in creating the beautiful class art works for the silent auction.

Taking the raffle online was new for us this year and not having the physical books sent home to all students did have an effect on our raffle sales. However, from a logistic and legislative way it was easier and more convenient for online. Something we can look at in the future.

The final figure from the evening is still coming together (at time of this report) but looks around \$30K.

Special thanks to our Gold sponsors Shine Community Chinese School, Louis Carr and Century 21.

Our general sponsors also will receive thanks as well via communication.

Canteen

Currently there is an ad out for a canteen assistant replacing one of our staff. The ads close on Friday 18th November as per the newsletter.

AGM

We sent a physical note home on Tuesday 8th November for those who may wish to nominate themselves for a position for next year. The AGM will be held on **Tuesday 6th December** after our last meeting for the year. Please encourage your friends to be involved, and the committee would be happy to answer any questions that you may have.

Principal's Report

Time: 15 min

Speaker: BP/JT/SC

Treasurer's Report

Time: 5 min

Speaker: KT

Our current bank balances sit at:

P&C account - \$53,968.60

Cash Reserve account - \$72,507.27

Fun Day account - \$26,003.70

Fun Day account still fluid currently with income/expenses being finalised.

Expenses so far at \$17,660.

Income currently \$36,247.

With anticipated flexischools ticket sales, return of security bonds, and contribution from food trucks etc we will reach a profit of \$30K.

There are still two square/eftpos transfers pending which will take us past the \$30K mark.

Expenses for September and October

- Bookkeeping \$4,800
- Year 6 Formal \$2,000

- Insurance \$2,500

There are still allocated funds to be utilised:

- Teacher's resources \$3,400
- First aid course \$900
- Sponsor policy \$2,000
- Playground maintenance \$2,500

John Brown has commenced the audit however is having difficulty in obtaining relevant information/documents. Bookkeeper and former treasurer Jack Zhang have been contacted to assist ASAP.

Band Report

Time: 5 min

Speaker: AM

- Movie Night - all bands and ensembles
- Band Gala night:
 - November 16, 6:00 pm at CTHS
 - Planning is on the way, look forward to a great night celebrating our students

2023 Program

- New approach for Junior Band recruitment: blow test and tutors' assessment to ensure optimal instrument selection and students' success in their learning.
 - All Year 2 classes participated: students had a great time enjoying music making and getting to know different instruments and how they sound.
 - Results: 62 students accepted positions in Jnr band 2023, balanced band, students capable of playing their instruments of choice.
- Concert band 2023 auditions - to be held in late November

- Changes to Rental instruments service: students will keep their instruments during the summer holidays to promote an opportunity to practice. 2 services per year:
 - End of December professional cleaning and service: instruments of those who leave the band program (year 6) & the instruments in need of a service (tutors to assess and advise).
 - Bulk instrument service to be held during the winter holidays period.
- Change to the band fees:
 - Facing a \$20K deficit at the end of 2022, will be covered from the funds accumulated over the past years.
 - Current fees are at the level of 2017 and do not reflect actual costs. Current ODPS band rates are less than 50% of what other schools with similar programs charge their students.
 - New fees reflect current costs and updates to the program. The figures have been discussed, supported, and approved by the Band Committee and P&C representatives (Olivia & Jo). Changes will be communicated to the families later this week.
 - New costs to families:
 - \$320 per year for the ensembles (instead of \$220)
 - \$400 per year for the Junior, Senior and Strings bands (instead of \$300)
 - \$480 per year for the Concert band (instead of \$330)

Canteen Report

Time: 5 min

Speaker: OW

Canteen issued a call out for help last week for every Tuesday and Thursday until the end of term, from 12 till 1.40pm. We still need help as we have received minimal response.

Apart from that the canteen is running smoothly. We will be running down the stock as we head into the end of term.

Last day for canteen is the 15th of Dec. 16th will be for full clean and stocktake.

Community Events	Time:	Speaker:

Uniform Shop	Time:	Speaker:

General / New Business/Correspondence In		
Items	Responsible	
The Year 6 farewell committee would like to request an additional \$500	JP	
Allocation of P&C funds for 2023	KT	