

P&C Agenda		Oakhill Drive Public School	
Date: Monday 14 th March 2022		Next meeting: 9 th May 2022	
Type of meeting	P&C Monthly Meeting – via zoom		
Facilitator	Olivia Wilson – President		
Minute taker	Dina Hayes - Secretary		
Attendees			
Apologies			
Acceptance of previous minutes/financials	Accepted:		Seconded:
Report on Health and Safety Issues			

Outstanding Actions Review	Time: 5 min	Speaker: OW	
Action Items / Progress	Responsible	Original	Expected/Outcome

Presidents Report	Time: 15 min	Speaker: OW
<p>We have a few updates from last month.</p> <p>Our COLA structure has commenced which is very exciting for all the students and will be a fantastic addition to the school and will allow us to do more outside.</p> <p>We are still looking for more volunteers for the canteen to assist us, especially if we are able to open at recess and lunch. Please contact the Canteen at odpscanteen@gmail.com.</p>		

Thank you to Mei Cai from the Chinese school for a generous donation to the P & C.

Fundraising meeting – TBC

Principal's Report

Time: 15 min

Speaker: BP

Including presentation from ODPS OSHC Coordinator.

Treasurer's Report

Time: 2 min

Speaker: JZ

Please see attached P&C Financial Report as at end of Feb 2022, which includes September 2021 (end of year) financials.

Our available funds stand at around \$40k. This is taken into account of the amount of allocations already spent, and also with a downward adjustment of estimation of the Bookkeeping expense using an estimate of 40 weeks x contracted hours x hour rate when the bookkeeping contract started in March 2021, instead of the initial \$30k bold park used under Jobkeeper rates.

Band Report

Time: 5 min

Speaker: SH

- The band committee had the first meeting on Wed 9 March via zoom. With only one apology I thank the mostly new parents for their commitment and input to the meeting.
- Band instrument hire fees have now gone out and band fees will follow. Ensemble fees will go out at the end of term.
- Ensembles have now commenced for Woodwind, Brass, Percussion and Strings. We are very excited to welcome David Sismey as Brass Ensemble Conductor and Lorraine Choi as Strings Ensemble

Conductor. Cynthia Li has also taken on the role as Strings Parent Coordinator, and I thank her for the fantastic communication skills.

- Numbers for the ensembles are as follows; Woodwind 6, Brass 13, Percussion 7 and Strings 17. These numbers are based on expressions of interest and haven't been consistent due to the many students in isolation. Permission forms will be sent to families soon as during previous years the students have turned up, but invoices questioned by the parents.
- Tutors have been informed of the lunchtime change reverting back this week.
- Festival of Music date change required, May 28/29th has been proposed as the new date. Details were discussed at the committee meeting and arrangements will begin to fall into place. Schedule, external tutoring team, fun activity, pricing, and catering are all being looked at.
- We are hoping to begin 'Open music mornings' this term, Concert band and the Percussion ensemble will be the first to showcase what they are learning and entertain families during morning drop off.
- The storage shelving is posing huge problems during hot days and more recently days of torrential rain. It has been requested that during these days can the kitchenette be used to protect the instruments from weather damage.
- The position of Music Librarian was discussed and Mehra has kindly offered to take on this role. The organisation of music is important as it may avoid purchasing new music in the future.

Canteen Report	Time: 2 min	Speaker: H/L/K
<p>We are planning to open for over the counter service on the 21st March.</p> <p>We had a good response to our last call out for volunteers but now with over the counter resuming we will be requiring more help.</p> <p>Recess times 11 til 11:20am and Lunch 1pm till 2pm (start to pack lunches at 12.30).</p>		

Community Events	Time: 2 min	Speaker: LG

Uniform Shop	Time: 2 min	Speaker: GB
<p>The uniform shop will be switching over to winter uniform on the 30th of March, following completion of a stocktake.</p> <p>As from 31 March you will be able to place orders for your winter uniforms on Flexischools.</p> <p>The change over to the winter uniform is traditionally in term 2.</p>		

General / New Business/Correspondence In		
Items	Responsible	