

P&C Agenda		Oakhill Drive Public School		
Date: Monday 14 th February 2022		Next meeting: 14 th March 2022		
Type of meeting	P&C Monthly Meeting – via zoom			
Facilitator	Olivia Wilson – President			
Minute taker	Dina Hayes - Secretary			
Attendees				
Apologies				
Acceptance of previous minutes/financials	Accepted:		Seconded:	
Report on Health and Safety Issues				

Outstanding Actions Review	Time: 5 min	Speaker: OW	
Action Items / Progress	Responsible	Original	Expected/Outcome

Presidents Report	Time: 15 min	Speaker: OW
<p>Welcome Back</p> <p>Welcome back to everyone for another year. We would also like to welcome new families to ODPS, and we look forward to getting to know you as your children enjoy their time at ODPS.</p> <p>We would like to welcome Ms Susie Croker as Deputy Principal of Oakhill Drive and look forward to working with her and the entire Executive committee. We also welcome new teachers to Oakhill Drive.</p>		

2022 Committee

At the end of last year, we held our AGM, and I would like to introduce you to our P & C Committee and Office Bearers/Employees.

Role	Name
President	Olivia Wilson
Vice President	Janice Love
Vice President	Jo Cope
Secretary	Dina Hayes
Treasurer/s	Jack Zhang and Kelly Tesorieo
Bookkeeper	Gillian Huo
Band Coordinator	Suzanne Haskins
Uniform Shop	Georgina Brown
Canteen	Helen Williams/Liz Young/Karica
Community Events	Leila Ghaziasker
Entertainment Book Coordinator	Natalie O'Brien
Fun Day Coordinator	Drew Bianchetto

Meetings

This year we again work within the COVID restrictions. At this stage we will be holding P & C meetings online.

Below is the proposed schedule for P & C Meetings for 2022. Please make a tentative note of these in your calendar. All meetings will commence at 7:30pm.

14th February

14th March

9th May

13th June

8th August

12th September

10th October (1st day back term 4) TBC

14th November

5th December -AGM and final meeting for the year

Fun Day and Raffle

At this stage with the restrictions, we are unable to hold an event, however, we will monitor this and will set up a meeting for fundraising to look at online opportunities and other ways that the school can raise funds.

Should you have any suggestions, please feel free to contact us.

Volunteers

For the last 2 years, COVID has thrown challenges and we haven't had the face to face contact we would usually have in the playground to get to know many of the new parents at the school.

We have also had a number of volunteers leave the school due to their children heading off to high school.

However, we URGENTLY need volunteers. Without these volunteers, we are unable to run the programs that the P&C manage.

In particular, we need volunteers for the **Canteen** and the **Band Committee**.

We are flexible with times for **canteen** and appreciate any help you can provide. We have times from 9:00am-1:30pm or 11:00am to 1:30pm. If you are able to volunteer, if its once a month or once a term, we would be grateful. Please contact the canteen via email odpscanteen@gmail.com if you are able to volunteer or contact myself.

Our Band Committee meets at least once a term (currently online) and assists the band coordinator with different facets of the band program and the running of awards etc.

Each parent involved in band is required to assist on a band morning as rostered, however, we are requiring at least another 4-6 people (perhaps 2 volunteers per band) who can be part of this committee to make decisions for the next 12 months and beyond. If you are interested in assisting, please email the band coordinator: odps.band@gmail.com

We would love for 2022 to be another amazing year for ODPS and together we can all make that happen.

Principal's Report	Time: 15 min	Speaker: BP
<ul style="list-style-type: none">• Student Support Policy• Parent Portal		

Treasurer's Report	Time: 2 min	Speaker: JZ

Band Report	Time: 5 min	Speaker: SH
<ul style="list-style-type: none">• The year started with many changes to the band participants, I have been working tirelessly on updating the changes on the master list, tutoring lists and instrument hire.• Unfortunately, due to current restrictions and parents not being allowed on site the Junior Band information hand out night didn't take place.• Current numbers are Junior Band 40 students, Senior Band 65 students and Concert Band 39 totalling 144 students.• We have 3 parent volunteers as band coordinators, Jo Cope, Anna Myasnikova and Flo Bosch. I would like to thank them all for the work they have done and for volunteering their time.• All 3 band rehearsals started this week, turnout was good and students arrived punctually and ready to learn.• Instruments were distributed, any discrepancies rectified, and additional items ordered with Dural music.• Instrument hire invoices have been sent and band fee invoices will be sent in week 6 as per previous years.• Tutors have either commenced lessons this week or start in week 4. We would like to welcome Heather Skinner and Samuel Dong as the new saxophone tutors.		

- Mon-Thurs there will be 3 tutors on site. An additional room is required on top of Music HQ and the Drum Room. It has been agreed that Monday and Tuesday the YMCA room is used and Wednesday and Thursday the MPR, multipurpose room on top oval.
- Ensembles are due to start in week 6, no information has been sent out as yet. Betty and I are in discussions whether to delay the start as due to cohort restrictions the hall is used for lunchtime in wet weather. Information will be sent as soon as a decision is made.
- Currently a replacement conductor hasn't been found for the string's ensemble. A decision will be made as to whether this ensemble happens in 2022.
- Tracey Cooper has volunteered as Awards Coordinator; the conducting team have made a few changes to enhance the awards program. Details will be sent out mid-term.
- A flyer will be sent to all year 3-6 classes in week 4 as there are many new families who have joined the school and maybe interested in the band program. A few families have made contact already.

Canteen Report	Time: 2 min	Speaker: H/L/K
<ul style="list-style-type: none"> • The canteen menu has been approved by NSW Healthy School Canteen until 8/2023 which means a few items have been deleted or changed on our menu. • Snaps and Gingerbread have been removed as they did not qualify but we now have Sour Cream Grain Waves and Plain Chips available for snacks. Party pies and Sausage Rolls have been changed to a healthier brand. • Only Plain Breadsticks are now available and Flavoured Rice Cakes have been removed and replaced by Corn Thins. • We are still currently working on our volunteer roster. We have 16 volunteers so far which has been a good response to our request, but we still require more help especially on Wed/Thurs/Fri. 		

Community Events	Time: 2 min	Speaker: LG

Uniform Shop	Time: 2 min	Speaker: GB
<ul style="list-style-type: none"> • All orders continue to be run through flexischools. • Where parents need to attend the uniform shop there are a few appointments (one on one) made available through the online booking system each Wednesday morning. • Reminder to all parents that secondhand items are now all recorded on flexischools under the secondhand items section on the website. 		

General / New Business/Correspondence In		
Items	Responsible	