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| **P&C Agenda** | **Oakhill Drive Public School** |
| Date: Monday 11th September 2023 | Next meeting: 9th October 2023 |
| Type of meeting | P&C Monthly Meeting – Lib Lab |
| Facilitator | John Richards – President |
| Minute taker | Dina Hayes - Secretary |
| Attendees |  |
| Apologies |  |
| Acceptance of previous minutes/financials | Accepted:  |  | Seconded: |  |
| Report on Health and Safety Issues |  |  |

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| **Outstanding Actions Review** | **Time:**  | **Speaker:**  |
| Action Items / Progress | Responsible | Original | Expected/Outcome |
| Volunteering video | Principal | Mar 2023 | Work in progress |
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| **Presidents Report** | **Time: 5 min** | **Speaker: JR/DH** |

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| Acknowledgement of Country.OSHC:* School disco – requirements for students from the Y attending
* Purchase of non-slip mats for the top of the hall steps
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| **Principal’s Report** | **Time: 20 min** | **Speaker: BP** |
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| **Treasurer’s Report** | **Time: 10 min** | **Speaker: TF** |
|  * Current financial position
* Current budgeted items
* Annual account preparation
* New accounting system
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| **Band Report** | **Time: 10 min** | **Speaker: FF** |
| * Comp season 2023
* School Performances / Doughnut week
* Instruments
* Instruments storage renovation project
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| **Canteen Report** | **Time: 2 min** | **Speaker: DH** |
| * Lunch orders
* Menu items
* Price increases
* Repairs and maintenance
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| **Community Events** | **Time: 10 min** | **Speaker: KH** |
| * Father’s Day stall
* K-6 Disco
* Trivia Night
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| **Uniform Shop** | **Time: 5 min** | **Speaker: DH** |
| * Point of Sale system
* Stocktake
* Year 6 shirts for 2024
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| **General / New Business/Correspondence In** |  |
| Items  | Responsible  |  |
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