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| **P&C Agenda** | **Oakhill Drive Public School** |
| Date: Monday 13th November 2023 | Next meeting: 11th December 2023 |
| Type of meeting | P&C Monthly Meeting – Lib Lab |
| Facilitator | John Richards – President |
| Minute taker | Dina Hayes - Secretary |
| Attendees |  |
| Apologies |  |
| Acceptance of previous minutes/financials | Accepted:  |  | Seconded: |  |
| Report on Health and Safety Issues |  |  |

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| **Outstanding Actions Review** | **Time:**  | **Speaker:**  |
| Action Items / Progress | Responsible | Original | Expected/Outcome |
| Transfer Band HQ asset to the Department | Principal/Treasurer | August 2023 |  |
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| **Presidents Report** | **Time: 20 min** | **Speaker: JR/DH/KM** |

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| President: * Acknowledgement of Country

Secretary: * Volunteering video
* Last meeting for 2023 and AGM
* Call for nominations for P&C office bearers for 2024

OSHC:* Infinity Warriors Basketball free lessons for Y children
* The Y approved shade sails
* Application for Community building partnerships grant
* Resurfacing of the outdoor area
* Letter of invitation to Castle Hill MP to visit the school/the Y
* Vacation Care Summer
* Changed days/hours in mid/late December
* Kindy Orientation
* Y biggest afternoon tea – May 2024
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| **Principal’s Report** | **Time: 20 min** | **Speaker: BP** |
| * Motion to allocate $50,000 of P&C funds to the cost of the Lower Oval rectification
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| **Treasurer’s Report** | **Time: 10 min** | **Speaker: TF** |
|  * Year End financials/audit review
* New accounting system migration
* Subcommittee reports
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| **Band Report** | **Time: 10 min** | **Speaker: AM** |
| * Concerts and Events in Term 4
* Junior Band recruitment 2024
* Availability of school rental instruments & funds request
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| **Canteen Report** | **Time: 5 min** | **Speaker: DH** |
| * Lunch orders
* Volunteers
* Repairs:
	+ Floor
	+ Fly screen door
	+ Fly screens for windows following removal of air conditioner
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| **Community Events** | **Time: 10 min** | **Speaker: KH** |
| * Trivia night
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| **Uniform Shop** | **Time: 5 min** | **Speaker: DH** |
| * Kindy orientation
* Implementation of square platform for appointments
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| **General / New Business/Correspondence In** |  |
| Items  | Responsible  |  |
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